

For DHS Use Only	
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Total Recall Software

Change Request Form

Please complete this form and return to:

DHS Worldwide Software Solutions 563 Blanding Blvd. Suite 3, Orange Park, FL 32073 (E) admin@dhsworldwide.com | (F) 904.213.1490

To submit a request for a change to the Total Recall software, please complete this form and submit to DHS Worldwide. After processing, you will be contacted within 14 business days, as to whether the request has been declined or approved. If approved, you will be informed as to which subsequent version of Total Recall your request has been assigned to. These version assignments are subject to change without notice. Some requests may be subject to additional fees depending on the difficulty and hours involved. Please make checks payable to DHS Worldwide Software Solutions. ACH / Wire Transfer Information available upon request.

Please Use One Request	Form Per Request				
Requestor Name:			Company:		
Requestor Email:			Date:		
Requestor Phone:					
Total Recall Product:	Records Management	Scan on Demand	☐ E-Notification	Client Web	
	Destruction Management	■ Warehouse	☐ Monitor Reports	On Site	
	High Speed Imaging	Dispatch	☐ Barcode Scanning	Prospective Client	
Detailed Description of Desired Change:					
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